

**JOB TITLE** | Tech Associate

**MINISTRY** | Worship Arts

**REPORTS TO** | Tech Production Director

**STATUS** | Full Time | Hourly Position

## SUMMARY OF CONTRIBUTION

The Tech Associate supports the use of production technology to create compelling environments for Discovery weekend services and events based on event projects and staffing needs. This role may also assist with weekend service preparation and special projects as assigned.

## RESPONSIBILITIES

- Support the utilization of technical equipment, both owned and shared at Discovery campuses.
- Support tech volunteer teams with the skills necessary to provide technical excellence.
- Assist in volunteer ingest and training processes.
- Attend team planning, re-cap, and one on one development meetings as scheduled.
- Production support of Discovery Ministry events.
- Additional or alternative work days as assigned for events and special projects.
- Assist in preparing Pro-Presenter (Lyrics, Service notes, Graphics, etc.) for services and events.
- Tech Operations Projects as assigned by supervisor.
- Routine maintenance of production equipment.
- Regular meetings with supervisor and other tech leaders to review job performance and professional development.
- Originate trouble tickets for equipment and operational issues.
- Track trouble ticket throughout lifecycle to completion, escalating to senior technical personnel when necessary.
- Research and suggest necessary upgrades and equipment replacements.
- Additional duties as assigned by the supervisor.

## REQUIREMENTS

- Strong personal commitment to Jesus Christ.
- Ability to operate all relevant technical positions at a functional basic to intermediate level.
- A heart to serve.
- Ability to produce live events.
- Strong personal commitment to Jesus Christ.
- Excellent written and verbal communication skills.
- Ability to work in both a collaborative team & solo environment.
- Ability to troubleshoot and problem solve in high pressure situations.
- Moderate production industry technology experience (Sony Cameras, Ross Carbonite, Vista, Digico, Klang, Q-Sys, RESI, Pro Presenter, PVS, WAVES, Pro Tools, Luminex, Etc.).
- Ability to learn and master technical production systems and processes.
- Excellent interpersonal and relational skills.
- Ability to manage changing timelines and priorities.
- Willingness to work nights and weekends when required.

## EXPERIENCE DESIRED

- Bachelor's Degree or relevant experience.
- 4+ years of AVL experience in a church or corporate setting.

### **Important Competencies** (*Spiritual Giftings*)

- Relational Leadership
- Administration
- Creative Production
- Discipleship
- High E.Q.

### **BRIEF**

We are looking for an individual that displays the competencies above but also exudes high character. This individual holds themselves to a biblical standard that is above reproach and honors God in their words and actions. They work to achieve and maintain a high degree of chemistry with all they interact with.