

**JOB TITLE** | Tech Associate

**MINISTRY** | Worship Arts

**REPORTS TO** | Tech Production Director

**STATUS** | Full Time | Hourly Position

## SUMMARY OF CONTRIBUTION

The Tech Associate is a foundational element of the technical department. This role prepares for and supports productions, services, meetings, and events across Discovery Church's various campuses and venues.

## RESPONSIBILITIES

- Operation and support of technical production equipment (Audio, Video, Lighting, Streaming) in a live production setting.
- Trains and supports tech department volunteers in various roles.
- Assist in volunteer ingest and training processes.
- Attends team planning, re-cap, and one on one development meetings as scheduled.
- Production support of Discovery Ministry events.
- Additional or alternative workdays as assigned for events and special projects.
- Assists in preparing Pro-Presenter (Lyrics, Service notes, Graphics, etc.) for services and events.
- Routine maintenance of production equipment.
- Track trouble tickets throughout lifecycle to completion, escalating to senior technical personnel when necessary.
- Research and suggest necessary upgrades and equipment replacements.
- Additional duties and projects as assigned.

## REQUIREMENTS

- Strong personal commitment to Jesus Christ.
- Ability to operate all relevant technical positions at a functional basic to intermediate level.
- A heart to serve.
- Ability to produce live events.
- Strong personal commitment to Jesus Christ.
- Excellent written and verbal communication skills.
- Ability to work in both a collaborative team & solo environment.
- Ability to troubleshoot and problem solve in high pressure situations.
- Moderate production industry technology experience (Sony Cameras, Ross Carbonite, Vista, Digico, Klang, Q-Sys, RESI, Pro Presenter, PVS, WAVES, Pro Tools, Luminex, Adobe Suite, Etc.).
- Ability to learn and master technical production systems and processes.
- Excellent interpersonal and relational skills.
- Ability to navigate changing timelines and priorities with grace and excellence.
- Willingness to work nights and weekends when required.

## EXPERIENCE DESIRED

- High School Diploma.
- Industry certifications / relevant degree desired.
- 4+ years of AVL experience in a church or corporate setting.

### **Important Competencies** *(Spiritual Giftings)*

- Relational Leadership
- Administration
- Creative Production
- Discipleship
- High E.Q.

### **BRIEF**

We are looking for an individual that displays the competencies above but also exudes high character. This individual holds themselves to a biblical standard that is above reproach and honors God in their words and actions. They work to achieve and maintain a high degree of chemistry with all they interact with.